



General Internship

Volcano Consulting, LLC., a consulting agency, is seeking an enthusiastic, forward thinking, and innovative public health intern. The company specializes in Public Health and Allied Health education, training, management and planning and provided technical writing services. The company seeks an intern to assist in the development of public health-related educational products and trainings. **Our current projects include health education, curriculum development, and creating educational videos and exercises for our Professional Development Center.** The intern will also have the opportunity to participate in community events, planning and management projects as they are available. **At this time, all VC internships are unpaid.**

We are also looking for individuals interested in Grant Writing, Evaluation, and Social Sciences

Reports to: Owner/Program Manager

Location: Sanford, FL/Central Florida

Schedule: 10-15 hours per week, flexible and telecommute possible and likely

Desired Education: Public Health, Health Science, Epidemiology, Public Relations, Communications, Curriculum Design, Marketing, or similar majors

Desired skill set:

- Does not need micromanaging; self-starter; quick learner. We will always be there to support your work, but need individuals that can generally take direction and work on their own.
- Outgoing, friendly personality
- Tenacity, youthful ambition (any age of course!)
- Assertive
- Creative and Innovative Thinkers
- Dependable
- Confident
- Ability to communicate exceptionally in written form
- Ability to conduct secondary research
- Ability to recommend strategies
- Computer/Tech Savvy; proficient in Microsoft Office Suite, iOS and Android **is a must**
- Ability to make phone calls representing Volcano Consulting, LLC
- Ability to develop new partnerships/leads
- Flexibility to attend meetings, events, and trainings as scheduled
- Solicit vendors and partners for planned health events as needed
- Ability to apply guidelines and recommendations from government and specializing agencies

Public Relations/Marketing Intern

Volcano Consulting, LLC., a consulting company, is seeking an enthusiastic, forward thinking, and innovative public relations intern. VC specializes in Public Health and Allied Health education, training, and planning as well as technical writing. The company seeks an intern to assist with building clientele, creating partnerships, and increasing company reach and sales. The internship is **unpaid** but will provide opportunities to learn more about the Public Health and Allied Health fields in a fun and fostering environment.

Location: Sanford, FL/Central Florida

Schedule: 10-15 hours per week, flexible and telecommute possible

Desired Education: Public Relations, Communications, Marketing or similar fields; experience in sales is beneficial

Desired skill set:

- Does not need micromanaging; self-starter; quick learner. We will always be there to support your work but we need individuals that can generally take direction and work on their own.
- Outgoing, friendly personality
- Tenacity, youthful ambition (any age of course!)
- Assertive
- Dependable
- Confident
- Creative and Innovative Thinkers
- Ability to conduct market research
- Ability to conduct market analyses and recommend strategies
- Ability to make phone calls representing Volcano Consulting, LLC (including cold calls)
- Ability to develop new partnerships/leads
- Available to attend meetings, events, as scheduled
- Flexibility to attend weekly meetings as needed
- Solicit vendors and partners for planned health events
- Computer/Tech Savvy; proficient in Microsoft Office Suite, iOS and Android **is a must**

To apply, please send your resume and a cover letter to Ronessa at admin@volcanoconsulting.com or upload these documents on our website: www.volcanoconsulting.com/jointheteam

More information about Volcano Consulting, LLC can be found at www.volcanoconsulting.com